

WASHINGTON, D.C. 20505

OGC 73-0661

4/24/73

NOTE:

STATINTL Per conversation w/Mrs. Upchurch, Judge Ryan's  
Secretary, this date, [REDACTED] has been 16 April 1973  
excused from jury duty. Subject has been informed of  
above action. k.

Personal and Confidential

Honorable Joseph M. F. Ryan, Jr.  
Superior Court of the District of  
Columbia  
Building B - Room 319  
Washington, D.C. 20001

Dear Judge Ryan:

In accordance with the policy agreement of March 16,  
1973, it is respectfully requested that the individual in this case  
be excused from jury service. The employee is identified by  
a copy of his jury summons and, as previously agreed, we  
request that this letter and the name of the employee not be  
joined together.

Sincerely,

SIGNED

Lawrence R. Houston  
General Counsel

Enclosure

JGB:ks

Distribution:

- Original - Addressee w/cy summons (hand-carried by JGB 4/17/73)
- ✓ - JURY DUTY w/cy summons
- 1 - JGB Signer
- 1 - Chrono

Subject: [REDACTED]

STATINTL

STATINTL

Approved For Release

-RDP75-00793R000300130025-6

SUMMONS FOR JURY SERVICE  
SUPERIOR COURT  
OF THE DISTRICT OF COLUMBIA4TH AND E STREETS, NW  
COURTROOM NUMBER 7

MAY 01, 1973

845 AM

DATE

TIME

YOU ARE HEREBY SUMMONED BY THIS COURT  
TO APPEAR FOR A TERM OF JURY SERVICE  
TO BEGIN AT THE PLACE AND TIME SHOWN

PETIT JUROR

\*\*\*\*\*32

By order  
of the Court

JOSEPH M. BURTON

04/03/73

CLERK OF THE COURT

DATE

## IMPORTANT NOTICE

1. Jurors who are not employed by the Federal or District of Columbia Government will receive for each day's attendance \$20 plus mileage at 10¢ per mile from residence to court and return. Government employees, both Federal and District, will receive their regular pay without deduction from other leave authorized by statute, plus mileage.
2. If there is grave illness in your family or a similarly serious problem which would cause an undue hardship or extreme inconvenience if you should serve as a juror, you must appear in person on the Monday immediately before the date shown above, at 9:30 a. m., at the place shown and explain the facts relating thereto. You will be free to depart from the courthouse as soon as the judge has ruled upon your excuse. Bring with you any supporting letter from your physician or other persons. This appearance will not entitle you to service or mileage fees.
3. If you are physically unable to appear on the Monday mentioned in paragraph 2 above to request excuse from jury service because of illness, you must notify the court immediately by letter, describing the illness. You should use the back of this form for your letter; and if you are under the care of a physician, the letter should be accompanied by a certificate from your physician.
4. Unless you receive a notice from this court granting a requested temporary excuse, or unless the court notifies you by card or phone to report at a different time, you must attend as directed in this summons. Failure to obey this summons may be punishable by fine and/or imprisonment.
5. Please fill out the enclosed card and return it at once in the enclosed free postage envelope whether or not you are, or wish to be, temporarily excused.
6. The U. S. Marshall has no control over the jury lists and cannot excuse any person from jury duty.